

# Facilities Pricing

For those renting a cabin, your group is welcome to use the chapel, amphitheatre and other outdoor sites for casual use or short worship during your stay at no extra cost. However, larger groups of more than 40+ must ask permission ahead of time and special events must be reserved in advance, especially with outside guest attendance.

## DINING HALL \$1,200 (\*\$1,100) or (Half Hall - \$600)

- Great for Reception, Ceremony, Meeting, Indoor Gatherings
- Details:
  - Seating Capacity 250 people (Up to 300 without use of tables and chairs). You may want to fold tables to open floor space for your event.
  - Patio Seats 50+ at Round tables
  - 40 ft wide x 90 ft long
  - Stone walls, 2 fireplaces, raised ceilings, open concrete floor, sliding room dividing wall
  - Tables, chairs, fridge, bar station with filtered water
  - Movable, long heavy duty bar with filtered water access
  - Large outdoor patio
  - Large kitchen attached (costs extra)
  - May add or use small hooks to hang lights from ceiling
  - Includes the following
    - time for setup and clean-up. Ask about “day-before” set up availability and clean-up.
    - Round Tables: 15
      - Brown wood-grain laminate tops. Diameter = 60 inches.
    - Rectangular Tables: 10
      - White plastic folding tables. 5-6 feet long.
    - Stacking Banquet Chairs: 192
      - mix of teal, gray, maroon, and black seats.
      - \*White elastic chair covers available for rent. \$1 / cover.
    - Decorations
      - Wooden Center Pieces, flat round “tree cookie”, center pieces
      - Various glass vases/old wine bottles
    - Table cloths: (If you need more than our stock, we’d charge to purchase/rent more)
      - 90 inch floor touching Long Round Chocolate Brown: 15
      - 90 inch floor touching Long Round White: 15
      - 72 inch knee-level Round White: 16
      - 72 inch knee-level Round Burgundy: 16
      - Rectangle White varying lengths: 24

## Outdoor Meeting / Celebration Sites \$500 (\*\$400) / site / day

This includes parking, stone or bench seating, choice of location and time for set-up.

Depending on space available, we can provide storage for supplies until the ceremony begins

- **Vesper Point:** Outdoor chapel overlooking the lake.
  - Seats 80+ on benches Additional chair rental available
  - Wooden benches held up by stone. Naturalistic wooden cross center aisle. White gate entry, wide open views. Ample room to add chairs for more seating.
  - One of our most scenic locations, especially during sunset
- **Amphitheatre:** Outdoor stage with lattice backdrop and tiered stone seating with a small fire pit (covered by a small wooden stage).
  - Seats 100+ Guests
  - Electricity from the stage and water spout next to stage
  - Grass pathway transitions to concrete ramp walkway
  - Natural wildflowers and prairie grass grow all around the aisle and stage with the lake off in the distance

- **Pavilion:** Outdoor shelter with roof and no walls. Flat concrete base. Overlooks prairie and lake.
  - Seats 125 Guests (75 guests with round tables)
  - Chimney firepit, permanent sweat lodge frame, and swingset nearby
  - Electricity available and lighting.
- **Observation Tower:** Beautiful location, best for very small, intimate weddings as there is not much space for seating. 2 story wooden tower overlooking the lake.
  - Seats 30 people at tables on bottom level. Additional room on top platform and surrounding hillside.
  - Far removed from main campus. Charming, open, surrounded by nature.
- **Open area:** You may choose a location on our grounds to hold your special event with Camp approval. Depending on the location, you may be permitted to set up a large tent or other equipment. May require additional refundable deposit.

#### **Amenities for Special Events / Meetings**

- **Golf Carts:** use of golf cart for elderly or folks with low mobility to and from Ceremony and Reception only with signed waiver and fully refundable deposit of \$100.
- **Audio/Video/Projector Equipment:** \$75 - 100 / 4 hours / Package (\$25 for each additional hour)
  - Package 1: \$75 / 4 hours + \$25 / additional hour.
    - Indoor mounted projector, mounted screen, soundboard and amp, 2 speakers, 1 microphone, laptop or video player, projector remote - WMC staff can set up and take down and provide brief tutorial of equipment use to designated representative front the event.
  - Package 2: \$100 / 4 hours + \$25 / additional hour
    - Portable Projector, portable screen, speakers and stands, soundboard, 1 microphone - WMC will transport equipment to and from location and provide brief tutorial of equipment use to designated representative front the event.
  - Staff Assist: \$12 / hour to have a WMC staffer present to assist with running equipment.
- **Rentable items:** WMC can handle the ordering, pickup and delivery of items from outside vendors to save youtube. Examples and average price estimates below.
  - \$75 Per Trip for WMC staff to pickup and deliver plus at-cost rental fees set by the vendor.
  - Chair rental price: *Sunflower Rental of Topeka*
    - Stackable Black folding chairs - \$80 cents each
    - White banquet folding chairs for \$1.25 each.
    - Other examples may include:: Large coffee pots, coolers, lighting, tents, decorations, food, supplies etc.
- **Event Staff:**
  - We can put together packages based on your events needs. On average, we charge \$15 / staff / hour.
  - Examples include: Parking attendants, Greeters (Questions, programs, guest book), Servers / Hospitality, Go-fors, Golf-cart shuttle driver, Clean-up or set up crew, babysitters / daycare, and more.
  - Wedding officiant/Pastor: Average \$250 for 30 minute rehearsal and 1 hour ceremony and personalized ceremony.
  - Can assist in finding DJ, Photographer and other needs.
- **Clean-Up Crew:** \$150 You make a mess, and we'll do the rest! We'll take down decorations and organize them, clean the place up, and you just enjoy your first day as a married couple!

# Meals and Catering

**KITCHEN:** \_\_\_\_\_ \$200 + ( \$20/hr)

Convection oven, gas oven, electric oven, flat-top grill, gas 6-burner stovetop, warmer, walk in cooler, freezer, commercial dishwasher, stainless steel work stations, buffet line with salad bar

- You may choose to utilize our kitchen for cooking, storing food and supplies, or serving.
  - The Renter and Caterer must sign waivers to use the kitchen and often, for insurance reasons, we will have staff on site to supervise and assist with your kitchen needs.
- For those not utilizing our kitchen,
  - We can arrange to have staff on call if you need forgotten utensils or access to our ice machine.
  - In the Dining Hall you have access to a coffee bar with sink and several outlets

## Meals Provided by WMC

(cost based on 30 people or more). Pricing applies generally to overnight, multi-day camps or events.

We can cater to any group's unique dietary needs and requests. Meals are highly adaptable and we can whip up anything. Meals include salad, entre, sides, dessert, drinks, coffee, and all the fixins. **Average Meal Costs =**

- Breakfast - \$9 / person
- Lunch \$11-12 / person
- Dinner \$10 - \$15 / person (varies on guest count, meal type, catering type)

## Event Catering

We work with various caterers including BG's Bar and Grill (Council Grove), Raven's Table Catering (Baldwin City) and our local chefs.

You may provide your own caterer. We ask that you let us know who will be providing your catering and bar service ahead of time.

You may bring alcohol and have it available for guests. If serving mixed drinks / open beverages, be sure to get a temporary liquor license or hire someone with a license to serve alcohol if required.

## Average Pricing

- Self-Serve Buffet (Average \$10/plate)
- Catered to tables is also an option, but may result in extra costs.
- You may bring in outside caterers (we generally charge a kitchen rental fee)

# Vendor Recommendations

- Furniture and Equipment Rental
  - Sunflower Rental (Topeka and Lawrence)
    - 2010 SW Topeka Blvd, Topeka, KS 66612 - Phone: (785) 233-9487
- Photographer:
  - Callahan McIver: Council Grove, Ks - 620-767-3816
  - Clay Swanson Photography: Baldwin City, Ks - 785.248.3710 - <http://clayswansonphotography.com/>
- Catering:
  - Raven's Table Catering - (785)766-2240 - [www.ravenstablecatering.com](http://www.ravenstablecatering.com)
  - BG's Bar and Grill: Council Grove, Ks - (620) 767-5396 - [bgbarandgrill@gmail.com](mailto:bgbarandgrill@gmail.com)
- Officiant:
  - Justin Whittaker: 785-218-0230 - Ordained through Universal Life Church.
    - Brief overview: Majored in Theatre, Minor in Communication. Performer, Comedian, Camp Director